

Clarification Questions and Answers (as of 24/06/2011)

- Q1: The experts profiles mentioned in RFP reflect various combinations of qualifications, part of them extremely difficult to rich under one single person. If an offer presents profiles of experts similar with your requirements or equivalents, but not identically as number of qualifications or not on 100% matching the profile, what will be the procedure followed by UNDP in evaluating these experts? Please confirm, that presenting an expert with a profile which does not match 100% the requirements will be reflected in the score obtained by that expert, by decreasing the total number of points acquired under Technical Proposal Evaluation, Form 3, Personnel section (70 + 70 = max 140 points).
- A1: The requirements of profiles mentioned in RFP are minimal and obligatory. The certifications must be presented in the number required in RFP. For the requested certifications the bidder can present equivalent certifications. Only the profiles that match the minimum requirements mentioned in the RFP, will be evaluated in accordance with Technical Proposal Evaluation, Form 3, Personnel section.
- Q2: Our question concerns the provision of the geographic data for the implementation of the GIS module: Will the necessary data be provided by the beneficiary or should the contractor create them from primary or secondary sources? In any case, we would appreciate some more information on the source and specifications of the geographic data, in order for us to assess the work load.
- A2: The beneficiary will provide digitized data with reference to the territorial administrative division of the district towns including references to water, roads, forests, etc. but the developer will have to use also other sources to identify all the information needed for the system. All that information will be detailed in the Collect Business Requirements process of the project.
- Q3: In the case where we submit our offer electronically, do we still need to have two different attachments identifying "Original" and "Copy" or is one attachment (marked Original) sufficient?
- A3: In case of electronic submissions there is no need for "Original" and "Copy" email. Please follow the instructions under Clause 15(c) of the Instructions to Offerors (page 5 of the RFP document) when submitting your proposal by email. Also, please note that email messages sent to the dedicated email address for electronic submissions should not exceed 5MB in size. More information is available at the bottom of the tender announcement webpage: <http://www.undp.md/tenders/details/360/> (section "Notice for electronic submission of offers").